

**LOCAL EMERGENCY PLANNING COMMITTEE**  
Knox County EMA- 301 Park St.-Rockland, ME 04841  
Web Site: [www.knoxcountymaine.gov/ema](http://www.knoxcountymaine.gov/ema)

12/2/14 LEPC Meeting

The meeting was called to order at 1030 by Andrew Hart, Chairman at Knox County EMA Office.

Meeting Attendees:

Ray Sisk	Knox Cty EMA Director	Andrew Hart	Knox County Administrator
Donna Allen	Knox Cty EMA Admin. Asst.	Jeff Marcotte	Maritime Energy
Jon Alspaugh	FMC Env. Rep.	Foner Curtis	Lonza- Rockland

- It was suggested that the 10/7/14 LEPC minutes be approved at the Feb. 3, 2015 meeting.

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**Secretary's Report:**

Correspondence:

- SERC Meeting Minutes for 7/8/14
- E-mail from Robert Gardner – 2013 reporting for the past 5 years; CSW Releases Safety Message on 30<sup>th</sup> Anniversary of Fatal Accident in Bhopal, India
- Paperwork for 2014 reporting from Faith Mayer- send Jeff Marcotte the link
- Updates to the Pen Bay Plan- A plan review will be done at the February 3, 2015 meeting.

- **Treasurer's Report:**

Received August 2014: LEPC Grant Reimbursements: HM 8059-\$2100.00; HM 8061: \$5607.26; HM 8066-\$6720.12; Interest \$15.59

Received September 2014: LEPC Grant Reimbursements: HM 8059-\$1638.13; HM 8061-\$2241.88; HM 8066-\$6476.11; interest-\$15.58

Received October 2014: LEPC Grant Reimbursements: HM8061-\$233.30; HM8066-\$960.47; HM8071-\$3661.64; Interest -\$15.04

Bills pd out in August 2014: Personal Services: \$365.18; General Operating Expenses: \$91.67; HM 8049-\$12.51; HM 8059: \$429.00; HM 8061-\$3972.46; HM 8066 \$2772.82; HM 8070- \$4686.00; HM 8071 \$1701.75

Bills pd. out in September 2014: Personal Services: \$365.18; General Operating Expenses: \$58.68; HM 8049-\$655.51; HM 8059- \$3670.63; HM 8061- \$490.27; HM 8066- \$7711.79; HM 8071-\$ 1751.12

Bills pd. out in October 2014: Personal Services: \$547.91, General Operating Expenses: \$111.66, HM 8049: \$90.00; HM 8071: \$3512.38; HM8072: \$9855.44

LEPC Operational Fund balance as of October 2014	\$ -150.63
Grant and other fund balances as of October 2014	<u>\$50404.88</u>
Total balance in checkbook as of October 2014	\$50254.25

Jon Alspaugh made the motion to accept the Treasurer report and Foner Curtis seconded the motion.

**Training updates:**

Red Cross	12/5 & 6/14	"Zero-2-Hero" Program
Pen Bay exercise	12/12/14	Sussman House
TTX at Hope	12/18/14	Severe Winter Storm
CNG Exercise	To be announced	
FMC Exercise	To be announced	

There was discussion on the up coming exercises.

#### **New Business:**

- **Election of LEPC Chair**  
Jon Alspaugh made a motion to retain Andrew Hart as Chair and Ray seconded the motion. 5 yeas and 1 astand. Congratulations Andy.
- **Review of yearly News Release for “Chemicals in the Community”: A Citizen’s Right to Know”**  
There will be some revisions to the news release and then it will be sent out to the media.

#### **Old Business:**

- County website online! [www.knoxcountymaine.gov/lepc](http://www.knoxcountymaine.gov/lepc). Continue to need your input for LEPC content.
- **Final review and vote to approve the “A Guide to EPCRA Reporting and Chemicals in your Community-Right-to Know”**  
After some discussion on the Guide there will be corrections made to change MSDS to SDS. Jon made the motion to approve the Guide with the changes. Jeff Marcotte seconded the motion. All were in favor. After the changes are made then the Guide will be placed on the Knox County website.

#### **New/Miscellaneous Business:**

- Viewed a short video on “Fatal Chemical Release in Bhopol, India by CSB.
- Next regular LEPC meeting will be February 3, 2015 at 10:30 AM, at the EMA Office at 301 Park St.
- Ray made a motion and Foner seconded the motion to adjourn. All in favor.

Meeting Adjourned: 11:30 PM.

Respectfully submitted,

***Donna Allen***

Donna Allen

LEPC Secretary